INSTRUCTIONS FOR THE EDGE PRACTICE EXAM

www.edgebuildings.com
STEP 1: LOG IN OR REGISTER

1. Go to Prometric TC Net.

2. If you have taken an EDGE Exam in the past, you may already have an account and can log in directly with your username and password. If you don't have an account, click Register Now.
STEP 2: ENTER PROMETRIC INFO

1. If you already have an account, you can skip to **STEP SIX** (on page seven of this document).

2. Enter your Prometric Testing ID **if you have one**. This field is optional.

3. From the required Select a Test Provider or Program field, choose **EDGE** from the dropdown.
STEP 3: CREATE SIGN-IN INFO

1. Create a username and password. Your Username can be your email address or anything else you’d like. Your password must contain at least eight characters and include at least one upper character, one lower character, one number and one symbol.

2. Create two security questions and answers.
STEP 4: ENTER PROFILE INFO

1. Enter all of your profile info.

2. Several entry fields are optional, including the EDGE Exam Eligibility ID.
1. Carefully read the PRIVACY NOTICE FOR USERS OF PROMETRIC SYSTEMS.

2. If you agree to comply with the privacy notice, check the box by I AGREE and click Continue.
1. Hover over **Candidate** in the upper left-hand corner.

2. Click **Take Test** immediately below the Candidate button.
STEP 7: TAKE, RESUME OR REVIEW A TEST

1. Click **Take** to start a new test.

2. Click **Resume** to resume a test you have already started.

3. Click **History** to view a complete history of every test you have taken, including results and payment receipts.

4. Click **Feedback** if you would like to make a suggestion to improve the Prometric system.
STEP 8: SELECT THE TEST

1. If you choose to take a new test, you will come to this page. There is currently only one option.

2. Click **Submit** to start your practice exam.
There is currently only one EDGE Practice Exam. This page will show future exams as they become available. Select Take Test to begin your exam.
1. Read the requirements to take this practice exam and then click **Take This Test**.
STEP 11: PAY FOR YOUR EXAM

1. Enter your **Personal Information**.

2. Enter your **Card Information**. Visa, Mastercard, and American Express are accepted. Click **Submit**.
STEP 12: PREVIEW YOUR PAYMENT

1. Preview your information and click Process Payment.
STEP 13: REVIEW YOUR RECEIPT

1. Review your receipt and click **Launch Test** when you are ready to take your practice exam.
STEP 14: BEGIN YOUR PRACTICE EXAM

1. Review the instructions and confidentiality agreement for the practice exam.

2. For additional instructions on how to take the exam, click View a Tutorial.

3. When you are ready, click Begin Test.
After you complete the exam, you will have a chance to offer feedback. The EDGE Team appreciates your feedback.